



ST. BONIFACE  
CATHOLIC SCHOOL



## Catholic School Advisory Council Agenda - **Minutes**

Tues. March 21, 2023  
5:30 PM

*Attendance: Lori Lynn Stapleton, Carolyn Mathonia, Kristie Cresswell, Ashley Phillips, Kaylene Groot, April Eilers, Melanie Levinson, Monique Debus, Mary Haberer*

### 1. Opening Prayer:

**Together on the Journey:** Encounter, Accompany, **Transform**

Loving Jesus,

As we continue to walk together on this sacred journey,  
grant us the grace and courage to be transformed in mind and soul,  
as You transformed the lives of the disciples on the road to Emmaus.

Your loving presence led them to open their doors to You.

Your wisdom and knowledge opened their hearts and minds to You.

Your love and kindness moved them to invite You to the table and

share in the breaking of their bread.

Bring us to the awareness that by being like You,

we fully realize who You created us to be.

Guide us to share Your transformation with others

for in doing so we bring your love and hope into the world.

May we never abandon anyone by the roadside.

May we always remember that You're walking with us side by side.

May we always share our bread with those in need. Amen.

### 2. Minutes arising from minutes - Dec. 14, 2022 - **we will not move forward with school uniforms - CSAC not interested**

### 3. CSAC Financial Report - Melanie Levinson

**\$4453 in HST rebate**

**\$2002 in CSAC budget line - Total \$6455 (use for things such as previous expenses (maple syrup), Grad expenses and primary playground)**

**Donations:**

- a. Blessings - \$5000**
- b. AMAA - \$5000**
- c. Hay Communications - \$2000**

- d. Eisler Farms - \$2000
- e. Paul Bunyan Trailerpark - \$2000
- f. Windy Heights/Nancy Regier - \$1000
- g. Cedar Villa Farmer - \$1000
- h. Haskett Funeral Homes - \$500
- i. Mennonite Church - \$500
  
- j. South Huron Vet Clinic - \$500
- k. Smith Peat \$500
- l. Soccer/Katie - \$500
- m. Durand Plumb/Heating - \$250
- n. Bad Apple - \$250
- o. MK Groot Farms - \$250
- p. Rundle Farm - \$250
- q. Bluewater Plumbing - \$200
- r. R&R Fabricating - \$200
- s. Zurich Gas - \$200
- t. CWL - \$200
- u. Katie & Grant Masse - \$100 (brought to school on March 23, 2023)
  
- Possible donations: Moffatt & Powell - pressure treated wood; need someone to donate mulch/pea stone - ? Gold Coast - (in kind donation - excavation - Ray Mathonia
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#### Ongoing tracking:

Cobble Design - \$250

Market Farm Equipment - \$100

Durand Heating & Cooling - \$250

#### Next steps:

- a) Hansen's poster & donations from various good to purchase (i.e. lunchables, etc.)
- b) QR code - promote primary playground fundraiser - recognize that use of QR code does not provide a charitable receipt
  - i) Tilsonburg - \$2500 to do installation (half the cost)
- c) Apply for \$10 000 Grant - community usage/not school
- d) We have \$21 000 so we can move forward with ordering playground - Mel to find out how long we can extend installing playground if funds haven't been met (thermometer on wall at school)
- e) Communication - CSAC to craft a letter re: primary playground fundraiser - provide donation form/QR codes - CSAC to include updates in parent memo and FB
- f) Thank you's to continue to be given to donors
- g) Still need to reach out and communicate to local businesses for donations - i.e. Lions, Firefighters, Rotary

#### Play - Frozen - April 26-28

- Admission fee goes to the Play budget line
- CSAC to help run/organize snack booth for each evening - snack proceeds will go to playground (Dianne & Harriett have confirmed this)
- CSAC to organize lottery license to run a 50/50 draw to raise funds for playground
- Stage - Monique D looking into transporting stage for play to the school and return - we require volunteers to help set up stage as well as store the stage after the play

#### 4. Fundraisers:

Melanie L discussed the reality that our fundraisers don't collect enough \$ to pay for: Open house cookies/juice; Christmas feast; Shrove Tues. pancake lunch & Graduate composite/folder & dinner so we need to get involved in fundraisers that make some \$\$

- a. Huron Ridge - winter/spring (Mother's Day?)
- b. Primary Playground
  - i. Playground - charitable receipts/thank you cards/posters/QR code
  - ii. Playground donations update - community supports/\$ left to go?
  - iii. Playground Next steps -
  - iv. Beanfest breakfast - portion of proceeds?
  - v. Spaghetti dinner - date?
  - vi. Huron Ridge - Mother's day spring flowers - Mother's day is May 14! So orders to the school the week of May 8th - when can parents distribute?
- a) We may get a donation from Beanfest breakfast but it's not a fundraiser
- b) We are waiting to see about whether we will host a Spaghetti dinner - more expenditures/less profit
- c) We will go ahead with Huron Ridge Mother's day spring flower order - orders need to be at the school by May 8th so need to promote in April
- d) We may need to organize some kind of fundraiser to make funds...but cannot stray from CSAC budget/fundraising plan (auditing purposes)
  - i) Movie Night
  - ii) Bake Sale
  - iii) Play day in June or Talent show...

#### 5. Expenses:

- a. SABTF Gala donation basket - each CSAC/School provides a donation for this Gala - supports students in our system
- b. Graduation - an 11"x14" composite photo and embossed vinyl folder for every student (19), the cost is \$25 + HST each.
- c. Other? Welcome back cookies/juice; Christmas feast; Shrove Tuesday; SAB; Grad...need to make \$ to support students/school

#### Principal Update:

- Advent - Christmas feast and Christmas concert
- Kaitlyn Jones - Fanshawe student in Gr. 6/7
- Staffing - EA/Tess Erb; Megan Veri (baby), Sam Masse and Emily Skinner
- SIPSA - faith, literacy, numeracy, EIAR (Director/Trustee visit on March 30) - review data
  - SIPSA's, community supports (Lindsay Durst - MH; OT, PT, SLP (Ellyn Suski - off until end of year);
  - Report cards/assessment & evaluation
  - IEP's/team meetings
  - Math team tour - effective math block & Literacy support for staff

- **SABTF Gala** - May 11, 2023 - Roaring 20's - CSAC & school donation baskets  
The St. André Bessette Trust Fund Gala (Fri. May 12)
  - *The St. André Bessette Trust Fund Gala is approaching on May 12! The fund benefits families from all of our schools and has dispersed almost a quarter-million dollars to our families in need! We are asking that your local school councils consider making a financial contribution by donating a gift certificate (card) from a local business of your choice to be used at the gala (auctions/balloon draws etc). We would also accept gift baskets and/or other items for draws/auctions. The [SABTF Gala Donation Form](#) is required to be filled out to go with the donation. We are counting on your council's generous contribution to support families in our schools!*
  - **Who will organize a donation basket for this event and give to LL by May 4th? April Eilers**
  - **Parent info. Night! Leroy Hibbert - May 11, 2023** (Multi-cultural outreach program - culture, race, prejudice, stereotypes and unconscious misunderstandings (PRO Grant) - morning session at St. B school; evening parent session at OLMC (time TBA) - part of our SIPSA - EIAR goal)
- New projector and audio system in Gym
- Pizza/DQ \$\$
- **Field trips** - new policy; Outdoor education opportunities; classes submit proposals (i.e. Gr. 6-8 Goderich Gaol; Gr. 7/8 - working on trip to TO; skating, etc. Meet curriculum expectations/minimize risk - OPHEA guidelines/safety guidelines; Understand we are bound by Ministry of Education and Board policies, procedures, guidelines - liability - working on a Gr. 7/8 trip to TO (various possibilities)
- **Graduation** - Wed. June 21st - 6 PM Mass (our school/last year); Gym for diplomas/awards/speeches; Poutine/food truck - TBC - **may need parent group to decorate gym**
- Scientist in classroom
- September plan - London Bridge - **Before/After School daycare** (Library/Gym)
- **Sacramental preparation**
- Parish connection - priest to visit on Thursday afternoons (half school one week/other half next week); Wed. class Mass @ 12:30; monthly school Mass on Friday (this Friday); Lenten confessions, some Church tours (Stations of the Cross); meeting with priests re: Sacraments - updated letter from yesterday; Confirmation TBA by parish; Thank you - Shrove Tuesday; Ash Wed. Mass
- EQAO - Gr. 3 & 6
- Celebrations: Christian Unity, Family Literacy day, Bell Let's Talk (MH), Holocaust remembrance day, black history month, dairy educator, dental screening, photographer,
- **Sports:** Bordenball - Gr. 5's; System hockey in Stratford - Gr. 6's; Basketball - Gr. 6-8's this Thursday; school **T&F (tentative May 16); - Ashley Phillips will organize group of parents to help with school T&F meet - ribbons/placing/whole school** - system T&F and 2-pitch TBA (June)
- Public speaking
- H&S monthly checks, incident reports
- French Carnival (PC grant for food items)
- School spirit days
- Faith & Social Justice - MMP, Lent - D&P, SABTF/Gala
- **School Play - Frozen - April 26-28 - 7 PM -**
  - Need: Stage pick up/set up - by April 21 (flatbed truck, stage set up - 1 hr) (stage storage)

- Volunteers - costume/stage hand
- Volunteer - intermission snack/drinks - proceeds to SABTF
- Inclement weather
- School Cash Online - down for another week

Moving forward - Communication - CSAC section on parent memo; CSAC to create agendas; suggestions on communication? FB, Twitter, weekly memo, P letters, school messenger updates...an email shared about lack of communication? Suggestions moving forward?

Next full council Meeting - Wed. April 19 @ 5:30