



ST. BONIFACE CATHOLIC SCHOOL



Catholic School Advisory Council Agenda Wednesday, Sept. 23, 2020 5:30 PM

*We are a Catholic School Board. Our Mission is to serve our students, working with home, parish and school community to:
Nurture a Christ-centred environment,
Provide student-focused learning opportunities, and
Support the growth of the whole person.*

CSAC Members – Congratulations 2020-2021 CSAC!

- a. Chair – Ashley Phillips
- b. Helpers – April Eilers/Melanie Levinson
- c. Secretary – Mary Earle
- d. Treasurer – Lynn Waering
- e. Teacher Rep – Cathy Rau
- f. Non-Teacher Rep – Mary Earle
- g. Principal - Lori Lynn Stapleton

Members Present online: Ashley Phillips, April Eilers, Melanie Levison, Lynn Wareing, Kaylene Groot, Kristi Cresswell, Cathy Rau, Mary Earle, LL Stapleton

2. Opening Prayer, Welcome & Introductions

- a. Catholic Education – Nurturing Hope

Catholic Education Week Prayer

Gracious and generous God, creator of the earth, our common home,
With each new day, we prepare the earth of our lives by sowing seeds of gratitude for all you have given.
Inspire us to cultivate relationships with all living beings. May we harvest new fruit and marvel in the wonder at the beauty around us. Nurture us in hope.
Amen. +

3. Minutes from last meeting

- a. Review June minutes
 - i. Still **no fundraising** due to pandemic (no food, Huron Ridge, etc.)
 - ii. Student information package – technology policy (now 1:1 devices! Tech survey (responsible use); Ready for adaptive learning model); dress code; SIP; suspensions (K-3); Rowan’s Law (online survey) – Parent’s please sign
 1. Dress Code
 2. IT school policy
 3. Code of Conduct



4. **Online survey's** – technology use (pics/videos/google classroom postings; Concussion management acknowledgement) etc.

School Council Elections/Acclaimed?(see list below) – Chair, Co-Chair, Treasurer, Other...

- b. **THANK YOU TO ASHLEY PHILLIPS** as Chair for 2019-2020...and for the 2020-2021 school year!
She'd like to share the role...any parents interested in helping? Co-chair?

1. **Financial report**

- c. Mary – financial update – new treasurer will work with Mary for \$ updates
 - i. CSAC funds - \$3500 water bottle filling station (thanks to the HPCDSB for purchasing our 2nd station)
 1. Items during pandemic: *yard vests, whistles, noodles, pylons, painting/lines, walkie talkies, clipboards, sports bins, class containers*
 2. Thanks for school sweatshirts for Grads (a little more special)
 3. Almost \$7000 in School Council budget line – we will use \$3500 for water bottle filling station – no other expenditures or fundraisers – keep other \$ for regular expenses (graduation, etc.) – may keep some for primary playground plans – Look into community grants to assist with adding to playground...move the playground?
 4. Charities – Virtual Terry Fox, Advent (United Way), Lent (St. Andre Bessette Trust Fund), Stuff that Bus (St. V de P), Spring SABTF (road hockey), Blessings

5. **Meeting dates: Sept. 23, Nov. 25, March 30, April 27**

Date	Time	Meeting/Foci – Original Plan
Wed. Sept. 16	5-6:30	Meet the Educator – cookies/juice or online? Tentative CANCELLED
Wed. Sept. 23	5:30 PM	#1 - CSAC nominations/Chair & V-Chair, Secretary, Treasurer, student achievement- SIP goals (<i>Catholicity/Numeracy/Literacy (reading)/Mental Health & Wellness</i>), parental goals, Budget – June report
Wed. Oct. 14	5:30	CSAC #2 – Fundraising Plans - CANCELLED All School fundraisers, goals, volunteers, events, student achievement, sub-committees
Wed. Nov. 25	3:15-9:00	Parent-Educator interviews – 10 min. – tentative If we need a CSAC meeting #2 we will use this date
Thurs. Dec. 10 (snow date 15)		Christmas concert – K-5 (1:00 7 6:30) – UNLIKELY – may chat with staff about virtual connection?
Wed. Dec. 16	11:15-12:30	Christmas feast – parent volunteers - unlikely
Wed. Jan. 13	5:30	CSAC #3 - Fundraising sub-committees gather together at determined location - CANCELLED
Tues. Feb. 16	11-12:30	Shrove Tuesday pancake lunch - unlikely
Tues. March 30	5:30	CSAC #4 - Student achievement, fundraisers in review/budget, Graduation, code of conduct/dress code, year in review (CSAC meeting #3)
Tues. April 27	5:30	CSAC Meeting #4 Finalize Rock the Playground Fundraiser
Fri. June 4	5-7:00?	St. Boniface Feast Day & Rock the Playground

Principal Report:

- d. No meet the teacher
- e. SIP – same goals – numeracy, literacy, mental health/wellness
- f. No EQAO last year or this year
- g. No fundraisers, field trips, need for volunteers (any fundraising \$ go to items that are usually supported by CSAC (Grad, dinners...), storage shed, learning commons and primary playground
- h. Parents enter with appointment only



- i. Parish priest – virtual Liturgy of the Word, blessed banners, Advent...Lake Huron Catholic Family of Parishes...no monthly Mass, class visits – may plan for virtual. Sacraments – parents/parish...Confirmation Gr. 8 only this year!
 - j. Enrolment -- 198 in person students, 7 remote learning; see staffing chart below
 - k. Staffing – see list below
 - l. Communication – school messenger (Mary – Friday memo), school Facebook page (most current); school website/twitter – CSAC to communicate in weekly parent memo – Chair to forward information to include to Mary by Thursday at noon
 - m. Photographer – Board moving to standard photographer – pic details TBD
 - n. Strategic Plan – Together on the Journey – encounter/accompany/transform – goals for next 4 years
 - o. COVID H&S – Ministry guidelines and Board policies/procedures
 - i. Mini-cohorts within classrooms/sharing/space
 - ii. Classrooms play together at recesses/no mixing classes/
 - iii. Yard – 9 rotating zones
 - iv. Entry/exit – primary, junior, intermediate doors
 - v. Sign in/protocols/self-assess, etc.
 - vi. Max. capacity in rooms in school – ie. Learning Commons closed to students/staff room, Gym is storage until we find space
 - vii. Hygiene, Distancing...bus arrival, departure, recess
 - viii. Washrooms, bottle filling station, etc.
 - ix. Visitors, etc.
 - x. **No contact sports**
 - xi. Recess – masks off unless cannot maintain 6 ft...Gr. 4-8; K-3 – not mandatory
 - xii. New way of doing things – creativity, outdoor learning, etc. Re-thinking and planning for things such as: MMP, Student Parliament, Bulldog Packs, etc. (virtual)
 - xiii. School calendar/memo will be light – no trips, visitors, etc...lots of instructional time:
 - 1. CCAT – Canadian Cognitive Abilities Test – Gr. 4 & 7 – week of Sept. 28
 - 2. Orange Shirt Day – residential school survivors – Sept. 30
 - xiv. Bus driver shortage – bus cancellations – app or www.ourschoolbuses.ca
1. **New Business** –
 - a. Planning for cohorts in case Ministry of Education asks Boards to move to adaptive learning model (Cohort A (Monday/Tuesday); Cohort B (Thursday/Friday) and Wednesday’s alternate...
 - b. Respect privacy/confidentiality of students/staff with symptoms
 - c. Follow protocols
 - d. Kids have been awesome!
 2. **Adjournment** – Next meeting Nov. 25th

See forms and information below...





ST. BONIFACE CATHOLIC SCHOOL



CSAC members/Name	Email

2020-2021 St. Boniface Staff:

9 classroom teachers & ECE: 11

1. Peggy Sloan Kindergarten A
2. Carolyn Mathonia Kindergarten A DECE
3. Cary Gilbert Kindergarten B
4. Lisa DeJong Kindergarten B ECE
5. Adrianna Boersen/ Lisa Hahn Grade 1
6. Lorie Sorger/Stevie Dolson (remote teacher) Grade 1/2
7. Kristi VanDongen Grade 2/3
8. Jen Prendergast Grade 3/4
9. David Laing/Josie Carroll Grade 4/5
10. Sarah Oud Gr. 6/7
11. Candace Becker-Soudant Gr. 7/8

Itinerant/support: 4

12. Heather George SERT (100%)
13. Cathy Rau French (80%), K Planning (20%)
14. Justine Cook Music (33%)
15. Katie Masse Drama/Dance/Health/Phys. Ed (55%)
16. Monique Hartman Library Technician (50%)

EA's & Lib Tech - 5

17. Joanne Verbeke Educational Assistant
18. Megan Veri Educational Assistant
19. Leeanne Regier Educational Assistant
20. Stacey Mathonia-Kerslake Educational Assistant
21. Sydney Otten Educational Assistant (IS)

Main Office - 4

22. Peter Becker Custodian (daytime)
23. John Wilson Custodian (evening)
24. Mary Earle Office Assistant
25. Lori Lynn Stapleton Principal



ENROLMENT & STAFFING

Teacher Name	FTE	JK	SK	1	2	3	4	5	6	7	8	Total
Peggy Sloan/Carolyn Mathonia		13	10									23
Cary Gilbert/Lisa DeJong		10	10									20
Adrianna Boersen/Lisa Hahn				19								19
Lori Sorger-Needham/Stevie Dolson				3	16							19
Kristi VanDongen					7	13						20
/Jennifer Prendergast						12	9					21
David Laing/Josie Carroll							9	15				24
Sarah Oud									21	6		27
Candace Becker										12	13	25
	0.00	24	20	22	23	25	18	15	21	18	13	198

ASHLEY CAN USE GENERIC AGENDA FOR FUTURE MEETINGS AS PER BELOW:



Catholic School Advisory Council Generic Agenda for CSAC Chair

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Members Present:

Regrets:

1. **Opening Prayer, Welcome & Introductions**
 - a. Catholic Education – Nurturing Hope!
2. **Minutes** from last meeting
3. **Business arising from minutes**
4. **Financial report**
5. **Principal Report**



- 6. Student Achievement**
- 7. Fundraising Initiatives/Updates**
- 8. Tentative Charities/Social Justice Initiatives**
- 9. Updates & New Business**
- 10. Adjournment/next meeting date**

