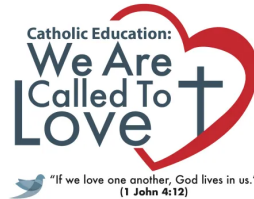




ST. BONIFACE  
CATHOLIC SCHOOL



People of hope, faith, mercy, justice & joy!



## CSAC Meeting Agenda - September 20, 2023

Members Present: Lori-Lynn Stapleton, Carolyn Mathonia, Alysha Overholt, Jen Predergast, Lorie Sorger-Needham, Melanie Levinson, Jenna Becker, Christine Grainger, April Eilers, Jackie Vanbebushe, Kaylene Groot, Stacey Mathonia, Kristie Cresswell

Regrets: Ashley Phillips

Opening welcome from Lorilynn, mention purpose of the meeting, need to vote for 3 positions. Thanked Mrs. Becker and Mrs. Hartman for using their space. Update from summer: Refurbished the library space for the daycare and for the school. Did lots of work over the summer: repainted hallways, repainted classrooms.

<https://youtu.be/vGZhMIXH62M>

### Opening Prayer & Introductions:

Lord God, we ask for the grace of your presence and the gift of your wisdom as we gather today in the service of Catholic education. Send us your spirit to guide us so that we may be collaborative leaders and genuine witnesses to the faith and mission we profess. Make us sensitive to the gifts of others, enabling them to enrich our school communities. Under the patronage of Mary, Mother of our Saviour, we dedicate ourselves to excellence in education, respect for the dignity of all persons and the sanctity of creation. We ask this in the name of Jesus. Amen

1. Minutes from last meeting
  - a. Quick review - April 19 - Play - 228 tix/stage - Bake sale \$ - Book fair; Playground donations; Huron-Ridge (didn't do Mother's day flowers), Leroy Hibbert (EIAR goal), SABTF Gala gift basket, T&F, Graduation expenses (composite, grad meals, decor...)

2. Business arising from minutes (none)
3. School Council Elections -Vote/Acclaimed
  - a. Thank you CSAC from 2022-23
  - b. 2023-2024: (Voted....)
    - Chair/Co-Chair: Ashley Phillips, Kayleen Groot
    - Secretary: Alysha Overholt
    - Treasurer: Melanie Levinson
4. Financial report
  - a. CSAC \$2947 as of Sept 20
    - (Last years big expenses: Grad (composites \$536), Grad decorations \$178, Xmas Catering \$1087, Bake sale raised \$1625)
  - b. Fundraising Trust Account - \$4392 (all donations!!!) still in playground budget
    - i. Ground level/grass seed/gravel/
    - ii. Fr. Matt's prayer garden - benches: adirondack plastic chairs (4- 2 adult/2 kid), trees, rocks...want to do this by the "No Mow" zone
  - c. Fundraising initiatives - 2 big/2 small at max. Needs a purpose.
    - Ideas: 1. Looking for big shade trees for the yard (Brody)
    - 2. Instrumental music program (Up to board to buy instruments) (Teacher on board, Mr. Geddis/ Jeff MacIntyre could help)-, need space...discussed using the space in the church (choir loft) Board thinks we will continue to grow as a school. Our CSAC could write a proposal, we could fundraise to add to the program. Lorilynn will inquire to the board.
    - 3. Ball Diamond: deal with weeds, and maybe partner with the maintenance of the town ball diamond (April to talk with Doug, Jenna to talk with municipality)
    - 3. Huge discussion on split grades and opportunities for all...

Please remember that we have just collected about \$45K donations from our community so we don't want to over-extend our requests...what do we need/purpose/amount?

Minor fundraising Ideas:

Huron Ridge Greenhouse/Giftwrap, gift cards/ CedarVilla/ ??

Major Fundraising:

1. Instrumental Program - LL talked with Mary Ellen Ducharme (Superintendent of Business) about fundraising for an instrumental music program, and as LL suspected, we cannot

fundraise for instructional or capital items such as equipment for the music program or a portable). CSAC could purchase additional items/equipment to an existing program (i.e. purchase an additional horn or harp) but not a program. Reason: affluent communities would continue to purchase instruments/programs/buildings - have & have nots and school/Board purchases instructional programs/equipment.

2. Big trees

3. Ball Diamond

- Ideas: Dinner-Comedy Show-silent auction - for our one large fundraiser (we need workers/volunteers to run this if we plan to do it) - playground - we had many companies donate without the

-

\*\*\* Proposed a subcommittee to work on fundraising, need to follow process, policy,

Reminder:

- No fundraising without approval from principal - i.e. small graduation group for decorations
- If in question, please contact LL - Agent of the Board, transparency, auditing (collecting and storage of \$\$ related to school events - 2nd counter, safe, transparency, accountability, etc.)
- Questions?

[3E:1 Catholic School Advisory Councils and Catholic Parent Involvement Committee](#)

[3E:7 School Fundraising](#)

[3E:22 School Generated Funds](#)

- d. **Teacher request - \$200 to assist with learning materials** (10 classes): LoriLynn proposed to offer this to CSAC, would they support staff with learning materials purchased from personal budgets.. Can't pay employees of the board so perhaps support classrooms with learning materials via CSAC budget - approved by principal - so take \$ from CSAC budget (max. \$200 classroom) - if there would be enough money raised? We need to fundraise to support CSAC ideas of support - i.e. transportation, classroom supplies (non-instructional), etc.

Mentioned covering costs on **transportation**. Discussion based on that. Informed parents about the transportation. **Fundraising needs to happen because the cost of things is more than we take in.**

**We need to outline the fundraiser and the purpose clear. That money has to go to that purpose.**

5. CSAC Meeting dates/time - see chart

## 6. Principal Report:

- a. Enrolment/Staffing - **Parent Handbook**: 224 for enrolment, 25 staff, check parent handbook...updates available!
- b. Open House- success, nice to have parish presence  
Terry Fox Walk, MMP, Bulldog Packs, Office info/consents/medical/social media: waiting for all consents for social media, CCAT (4/7)
  - i. Terry Fox, United Way, St. Andre Bessette, St. V de Paul: Main charities, we also help Blessings
- c. Now - 2-pitch, Student Parliament being formed, Peer Pals, Chromebooks (5-8 leave chargers home/nightly); 2 pitch on 27th, Mass on 29th, priest visits, Sacraments (communication went home in the memo, dates posted) emergency drills, X Country Oct. 11, Photo day Oct. 12..
- d. Student Achievement goals - new curriculum supports/programming: Goals are faith, literacy, numeracy, equity and inclusion.
- e. Discussed suspension for Grade 4-8
- f. Please insert info. In our weekly memo to parents - **CSAC section! Give it to Mary by Friday morning latest.**
- g. Before/After daycare. Is it full ? Are we at capacity?
- h. **October 19 @ 11 AM - Blessing & Celebration of new primary playground and Fr. Matt memorial prayer garden - ideas/signs/recognition/invites.**
  - i. Want input from CSAC as well. Local dignitaries, sponsors...involve big donors (Jenna Becker can help to invite those involved)
- i. Important dates:

<b>CSAC Meeting dates &amp; NB dates (4/year)</b>
Open House – Sept. 13 Terry Fox Walk – 15 <b>September 20 mtg</b> – nominations, SIPSA goals, playground, enrol/staffing, code of conducts, fundraising goals, planning, dates, budget, committees, food days, SCOnline...sports/Grad 2–pitch – 27 (Jr & Sr)
<b>October 18 mtg</b> – fall fundraisers & student achievement/EQAO, goals PD day – 20
Fundraising committee – organize Huron Ridge poinsettias/Mother’s Day flowers – dates, pick up... Large fundraiser? Tentative Parent–teacher interviews – Nov. 8 (3:15–9 PM) PD day – 17 Volleyball – 22 (Sr.)
Advent Family Mass – Wed. Dec. 13 (K–8) – no Christmas concert Christmas feast – Tues. Dec. 19
Help with Family Literacy day on 26
Jr. Bordenball – Feb. 1 (Jr.)

PD day – 2  
Shrove Tues. pancakes – Tues. Feb. 13

Jr. Hockey tournie – TBA  
March 27 mtg – spring fundraisers, prep T&F

April 17 mtg – prep Grad

May –  
Jr. Soccer – 7 (Jr. & Sr.)  
Sr. Soccer – 8  
School T&F – 10  
May 15 mtg  
System T&F – 16 (usually Gr. 3 and up – TBA)  
EQAO – May 21–June 4

Graduation – TBA – Parish Grad (16/23)  
School Grad – prayer service, awards...Wed. June 19  
PD day – 28 (last day for kids on June 27)

The above dates are noted.

**Next meeting: October 18th CSAC meeting.**

j. Parish partnership: FYI:

i. Sacraments

1. First Reconciliation (Gr 2 or higher)  
Parent meeting Tues Oct 3 7-8:30 pm St Boniface Church Hall or Thurs Oct 5  
7-8:30 St Peter's Church Hall, Goderich
2. Commitment Sunday Oct 14 & 15 all Mass times at all parishes
3. Rehearsal Sat Nov 25 4:00-4:45 St Boniface Church, Mt Carmel & St Peter's  
Goderich (regular Mass follows at 5:00)
4. Reconciliation Tues Dec 5 6-8:30 St Boniface Church or Thurs Nov 30  
6:30-7:30 St Peter's

ii. Holy Communion (Gr 2 or higher)

1. Parent meeting Tues Jan 16 7-8:30 St Boniface Church Hall or Thurs Jan 18  
7-8:30 St Peter's Church Hall
2. Commitment Sun Jan 27 & 28 all Mass times at all parishes
3. Mandatory retreat day Sat March 2 10-2 PBS Church
4. First Communion may select any regular Sat/Sun Mass at any parish at  
between Apr 6-28

iii. Confirmation (Gr 8)

1. Scheduled for May 19 for new confirmandees
2. More details to follow once confirmed

NOTES:

Heads Up:

**Advent Family Mass for our school, Wednesday Dec 13th. We will do a Christmas sing along/concert after mass, K-5 lead**

New field trip policy

**CSAC: Call for volunteers!!!**

**St. Boniface tik tok page ???** Concern about privacy issues from parents. Not valid. Only did facebook, twitter. LoriLyn will follow up

LL followed up with IT Manager, John Lawson, and there is a mechanism to report false/incorrect content and requested for the site to be taken down but reports aren't always adhered too - please spread the word that this is not a school approved site