



## CSAC Meeting Minutes - October 18, 2023

*Members Present: Lori-Lynn Stapleton, Carolyn Mathonia, Jen Predergast, Lorie Sorger-Needham, Mary Haberer, Melanie Levinson, Jenna Becker, April Eilers, Kaylene Groot, Stacey Mathonia, Ashley Phillips and Mary Earle*

### **Opening welcome and prayer from Lori Lynn Stapleton.**

#### **1. Minutes from last meeting - LL**

- Question: why do some schools have a more in-depth music program than others? Lori Lynn explained that there were a lot of factors that were considered when the schools were selected to have an instrumental music program... space, Board budget & whether the music teacher had qualifications were some factors in decision making.. Also, Board policy does not allow fundraising for an academic program.
- Lori Lynn distributed a document to those present explaining the role of CSAC - focus on student achievement and help with fundraising if deemed necessary - opportunity for parents to share ideas/input

#### **2. Financial report - Melanie**

a. CSAC \$2,947.65 as of Oct. 18/23 and HST School Rebate - \$4841 but CSAC has \$1462)

B. Lengthy discussion held regarding the fact that not all members of CSAC were informed about how the remaining trust funds for the playground were spent to create the memorial prayer garden. Lori Lynn apologized for not giving all members of CSAC an update on the decisions made so they could share it with those parents/donors who inquired. She offered to create a letter to explain to donors how the playground trust had extra funding that wasn't used due to community volunteers doing work for free but CSAC members didn't deem this as necessary. On the day of the Blessing, LL would make it clear that the Fr. Matt memorial prayer garden was an extension of the original playground project.

#### **3. New Business:**

- Lori Lynn asked parents if there is a topic of interest they would like to learn more about as the school will receive money in the spring to support this. I.e. math night as was held in the past, Let's Talk Literacy video, Leroy Hibbert's evening presentation at OLMC re: Racism...i.e. PRO Grant - Parents suggested a speaker that could address bullying during peace & kindness week or in Feb. - pink shirt day - or a mental health

- and wellness foci - possibly Jessica Van Raay (fitness/wellness coach).

**4. Fundraising** - discussion was held regarding the possible fundraising efforts to take place for this year:

1. Dielman's online catalogue ordering - November - funds for shade trees
2. Cheesecake order - \$6/jar - date? - funds for shade trees or ball diamond
3. Cedar Villa? meat/burgers - date? Funds for shade trees or ball diamond
4. Trivia Nite @ community center- spring? TBC Funds for ball diamond or shade trees
5. Bake Sale during Play - April - shade trees/ball diamond
6. Ball diamond - waiting to hear back about community partnership? Funds - Jenna Becker to report back to CSAC/LL
7. CSAC HST funds to purchase the little adirondack chairs for prayer space...approx. \$500

LL needs confirmation of annual fundraising plans before Oct. 31 so she can include CSAC fundraisers in her budget submission

Question was raised re: the profit received from pizza days at the school. In years past, it was under the CSAC realm but is no longer as the parents are not involved with tabulating orders due to School Cash Online

Request for school coaches to track school sport jerseys.

Track and Field - it was mentioned that the parents would be willing to help with ribbon distribution throughout the day to make the event run smoothly. LL to ask HG to be school liaison with Ashley Phillips organizing our school T&F day

Christmas - Advent Family Mass was discussed - classes will likely do small performances after the Mass - teacher discretion (instructional time was discussed and parish partnership/goals on school improvement plan)

LL asked parents to review her Principal Report as the meeting should end as it was 7:30 PM.

**CSAC needs to confirm fundraising plans with LL before Oct. 31**

CSAC will need to create sub-committee groups to help support: Christmas feast or treats/craft day, Shrove Tuesday pancake breakfast, snacks during Play, fundraisers...

Next 2 meeting dates: March 27 and then May 15